



ARMA Vancouver Island Board Meeting Minutes

Thursday September 11, 2014, 5:15 pm
CRD (625 Fisgard Street), Victoria, BC

Present: Bruce Norman Smith, Ken Oldenburger, Nancy More, Annette LaFave (via Skype), Chance Dixon, Stacie Barclay, Jon Weston, David Young

Absent: Trevor Youdale, Terrell Les Strange, Jim Phillips, Sharon Froud

1. Call to Order (Jon)

- a) Agenda: approved.
- b) July 24 minutes: approved.

2. President/President Elect

Bruce Norman Smith is now president. Bruce will chair meetings, with Ken and Jon as backup.

3. Financials

- a) Bank report: none.

4. Membership

- a) Numbers: 35
- b) Lapsed Members:
Action: Bruce to email Trevor for instructions.

5. Programming (Chance et al.)

- a) Whining:
 - some members; some non-members attended August 16th.
 - Next Whining will be September 17th, Town of View Royal at noon.
- b) October 14 event:
 - i) Resend invites
 - ii) Speaker's grant for Rick Stirling submitted
- c) November 17 event: a program planning meeting will be held September 16, 5pm at Swan's.
- d) Other: February scanning.

6. Marketing (Annette)

- a) Membership survey has been sent out.
- b) Facebook and HootSuite (Bruce): pending.
- c) Advertising – Coffee Mugs:
Action: Ken to check out logo on big beach mug.

7. Electronic Files to Server (Jon)

- a) Disposition processing:
- b) Vancouver RCRS:
Action: Dave Young to review.

8. New Items:

- a) Suggestion to get a European sister chapter (Jon): leave on for next.

- b) 2014 Clerks Forum:
Action: send pins, pens, VI bags for swag table.
- c) AABC South Vancouver Island Regional Group (Dave): meeting to be held October 30, 1-4pm.
Action: forward information to Annette so she can add a link on the ARMA VI website.
- d) IPAC – email attached:
- e) Sponsoring InterPARES event:
Action: Ken to reply that we are interested.
- f) ARMA VI update report for regional (Bruce)

9. Future Agenda Items:

- a) DISC, change management, personality tests?
-some of these ideas to programming
- b) Strategic planning: leave on for next.

10. Next Meeting

Date: Thursday, October 9th

Time: 5:15pm

Location: Save-On-Foods centre