



ARMA Vancouver Island Board Meeting Minutes

Thursday January 17, 2013, 5:00 pm
548 Michigan Street

Present: Leonora Casey, Chance Dixon, Annette La Fave (Webmistress via skype), Nancy More, Ken Oldenburger (Secretary), Vivian-Grace Ostan (Vice-Secretary), Jim Phillips, Jon Weston (President), Pearl Wilton (Treasurer)

Absent: Stacie Barclay, Ann Cummings, Sharon Froud, Emily Pike (Past President via skype)

Call to Order

Agenda approved.

Minutes of December approved.

Board Educational Presentations

None

Finance

Treasurer report: Bank Balance \$12,089.44 at the end of December.

Pearl is submitting the Income Tax return for HST recovery.

Tomorrow Pearl will open an American account with the US\$150 cheque and will put \$5000 into a Canadian premium savings account.

Action: Pearl will get the box from Access records and scan some of the documents and clean them up.

2012 financial report is complete.

Program Reports and Planning

Marketing

Twitter: Nothing new. Need to have the twitters from other chapters.

Blog: It's a good idea. We would need to go Canada wide or Mountain Pacific region. Coordinating the blog isn't an easy thing to do.

Annette has obtained permission from Brent Gatewood, "Bring your own device" to reprint. Sent a letter to Douglas Magazine about their requirements. Action: Annette will try to get it reprinted in a business magazine (Business Examiner, Victoria News, Saanich News, and Peninsula Review). If anyone comes across other articles, bring it up for possible publication.

Jon talked to Richard Gordon who will talk to the Chamber of Commerce tomorrow. Jon will talk to RG next week to discuss progress.

Membership

39 Members + 2 099

Partnerships

Education

Elizabeth Denham. Topic: Mobile computing and the compromise of information (e.g., data breaches through USBs, etc.). Time: April - 2 hour afternoon. Action: Chance will book St. Anne's for the venue. Action: Leonora and Annette will get the advertising/marketing together.

Principles: Full day session in Nanaimo: Ken can do The Principles presentation. Jon can do some RIM 101. Then have an end of day panel. Action: Jon to talk more with Sandra Dunkin. Action: Pearl will be having lunch with Trish Krumpf about a presentation/panel member. Action: Jon will talk to FN in Port Alberni or municipalities up island to see what topics would be valuable to them. Time: Early-Mid May. Action: Jon will contact the Conference Centre. Action: Ken will put together a tentative schedule.

Whining about Records September/October 2014: discussion. We are enthusiastically interested.

Communication

Website

Other

Pending Action: Pearl, Leonora and John Bolton will work on the procedures.

Vacant board positions: Need a president, president elect, treasurer for next year. Treasurer is all nicely organized and ready to go.

Interactive event about reporting to senior executive in support of Ken's Canada Conference presentation. Action: Ken will create a blurb. Action: Leonora will book the ORCA room for Tuesday February 12th from 12 to 1:30.

Next meeting

Time: Thursday, February 21, 2013, 5:00 pm

Location: Pending approval, CRD main floor room 107. Action: Nancy to confirm.