



ARMA Vancouver Island Board Meeting Minutes

Thursday July 28, 2011, 5:00 pm
548 Michigan Street

Present: Emily Pike, Ken Oldenburger, Jim Phillips, Stacie Barclay, Ann Cummings

Call to Order

Minutes of June AGM reviewed and approved.

Finance

Treasurer report – \$5,776.98 balance. Outstanding invoices for \$151.20 reimbursable to Ann for the Canada Post mailbox.

The year-end financial report is required for next month's meeting.

Program Planning

2012 Regional Conference

Jon reported that there are weekly conference calls between the organizing committee members and planning is well underway with many items being raised and discussed.

There is an upcoming demo of Conference WebX

There is also a travel guide now available on the ARMA website for attendees to reference. Jim mentioned another local website that we may be able to tie into. Jim will investigate for next meeting as to potential costs.

Chapter Program Planning

A weekend meeting in Kelowna is being proposed by Calgary and Vancouver, including ARMA VI to discuss more joint initiatives and generally working together. Jon is considering attending.

ARMA Vancouver seems to be no longer interested in offering a joint FN program. Jon will contact Sandra Dunkin about ARMA VI hosting a FN program in November.

Planned events – October – webinar – Ken and Ann to lead this

- Jan/Feb – lunch and learn session – possible topics were discussed but not decided on.

Partnerships & Membership

ARMA/FN MOU Mentorship Program – the First Nations Policy Secretariat held its second conference call on July 18th. Minutes are being provided to ARMA VI board members.

Education

Other

Records have been collected and assembled for storage at Access.

Jon to update the website with the 2010 and 2011 minutes.

Next meeting

August 25th. Location to be determined.