

Minutes

ARMA VI Board

Thursday November 13, 5:00 pm

BC Ferries 3795 Carey Road

Attendees: Emily Shrimpton, Jon Weston, Jim Phillips, Leonora Casey, Terrell Les Strange & Ken Oldenburger

Absent: Ann Cummings

Approve Minutes & Agenda: Wednesday, October 15th, minutes approved with one typo fixed.

Treasurer's Report:

Received cheques from HQ. Bank statement: \$7291.10 pending Emily's expenses and AABC cheque outstanding. Jim is unable to access the statement from the Internet anymore. He will look into it.

UVic does not require the initial deposit since we've hired from them before.

Program Planning

Joint meeting with ARMA Vancouver. December 6th: Agenda.

- Discussion of hosting the Canadian Conference in 2012
- Wining about records. Joint Conference for next year
- AIIM stuff
- Sharing speakers - including international
- What do we want from the other chapter

Leonora suggests that we submit for the Chapter of the Year (COTY) awards.

Terrell brought the contract with UVic. Terrell will be out of town just before the event, so Jim will be backup. Terrell will inform the contract office. Info package: screen shot of website, brochure or two, application form. Jim will try to get some folders from Richard Gordon at Access. Motion made and unanimously approved that board members will only pay \$20 to cover the lunch costs. Board members will have to confirm their attendance with Jon & Terrell. Karelo is up and running and accepting registrations. Jon will pull the registration names off Karelo & print up the name tags. Jon will print out the confirmation/registration list for the day of the event. Emily will deal with ordering the brochures. New application forms received from HQ. Turned over to Jon. Ken will make up the Contact/Resource page for inclusion in the folder (board members names, web pages for ARMA VI, Canada, International.) Ken will find a relevant article to add to the folder as well. If possible, perhaps Ann can print them out in color. We are also hoping to use a Ministry of Forests digital projector. Emily will do an intro letter for the folder.

Marketing

ARMA Logo: Discussion. Jon will go back to Penville to discuss a few other ideas. Salmon in Waves, Waves on Shore, Cherry Blossoms.

Discussion on the 099 list. Emily will send a letter to several of the 099s accepting them into the chapter. We will not require chapter fees for the first year.

Other

Vegas: Emily was sick the whole time.

Jon is affirmed by a vote of the board to be President elect.

AIIM offers us a collaboration where we help them promote their certificate programs. We would receive a lower price on their courses. Ken will contact the letter writer to discuss further. Ask about previous lack of discounts for ARMA members. Also we will not give them a mailing list.

Next Meeting: Time/Location: Joint Meeting on BC Ferry. Details to follow