

ARMA VI Minutes  
Annual General Meeting  
June 16, 2009

Canoe Brewpub  
450 Swift Street

Attendees:

Ken Oldenburger  
Emily Shrimpton  
Jon Weston  
Terrell Les Strange  
Leonora Casey  
Jim Phillips  
Ann Cummings  
Alexandra Bradley

Meeting called to order 5:00 p.m.

1. Minutes of May 14th were approved by Emily, seconded by Jon.
2. Past year's review was submitted by Emily.
3. Treasurer's Report – Balance sheet; profit & loss statement and copy of bank account activity presented showing year-end balances. Total assets are \$3,449.64 as at June 14, 2009.

Jim to contact Bonnie Walsh (previous Treasurer) and ask whether Bonnie will conduct an audit before the treasurer duties are transferred to the incoming Treasurer.

Following a detailed review of the Treasurer's report, Ken motioned to accept the report as presented; seconded by Jon.

Emily asked that the grant monies outstanding from ARMA national be reviewed and that travel reimbursement to the national conference be delayed until all grant monies are received.

4. Election of Officers: Conducted by Ken Oldenburger; Ken asked for nominations from the floor:

President elect - no nominations.

Secretary – no nominations; position accepted by Ann Cummings by acclamation.

Treasurer – Jon nominated Terrell Les Strange; seconded by Jim. No further nominations; position accepted by Terrell.

Member-at-large – Jim Phillips accepted position as member-at-large.

Jon moves from president-elect to president; Emily moves to past-president.

Thank you to all for the work and dedication for their past terms.

5. Mission/Vision/Values – this was discussed at the Leadership conference in Edmonton. The ARMA Canada vision statement will be circulated and we will review it for adoption. Sandy suggested that we try to get up-Island participation, especially in this period of downturn in the provincial government sector. A lunch speaker engagement in Nanaimo promoted via the Island colleges may be effective. A booth at career days at local colleges and promotion to the First Nations counsels may also generate interest in ARMA memberships and events. Jim volunteered to be point person to set up some contacts and Jon agreed to attend.
6. Strategic Planning – Sandy suggested bringing in high profile speakers to promote interest in ARMA (e.g. Debra Marshall to speak on competencies). These could be scheduled in coordination with ARMA Vancouver to share the associated costs.

Informal networking sessions may also draw further interest as well as “show and tell” trips to sites where major RM work has been done. Promotion to government records officers needs to be refocused based on the new emerging government records management structure as interest currently is low.

7. Wine-ing about records – Jon - The group met in Edmonton. A preliminary budget will be presented by the beginning of July. Sandy stated that each chapter can apply for the \$500 speaker grant from ARMA International.
8. 2012 Canada conference – the ARMA VI bid was well presented, and was the successful bid. Ken is preparing letters of appreciation to be given to the donors explaining how their participation assisted with the bid success. Sandy will check to pictures that can be included with the letters.

A 2012 committee chair needs to be appointed. The agreement with ARMA Vancouver currently says we will co-chair. This item is being tabled to the next meeting for further discussion. In the meantime, Jon will contact Ivan and ARMA Vancouver for their input on the role of chair.

9. Meeting adjourned: 7:10 p.m.